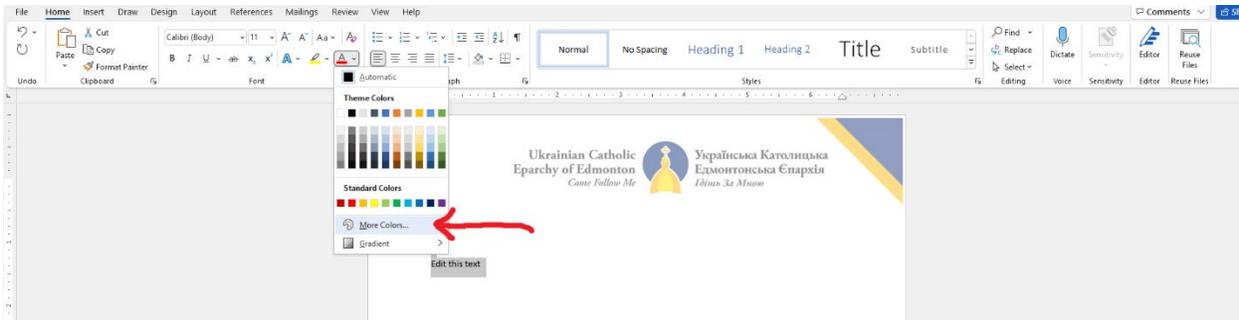


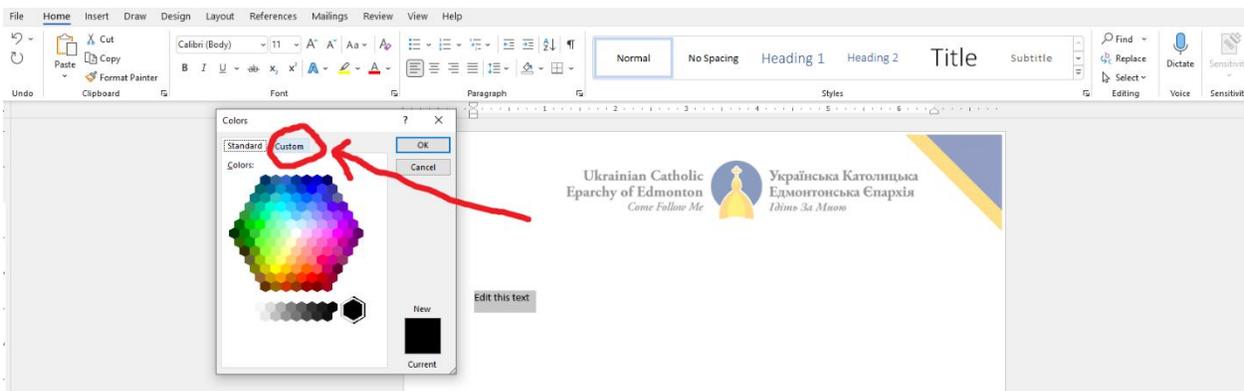


How to edit custom text Colour in Microsoft Word.

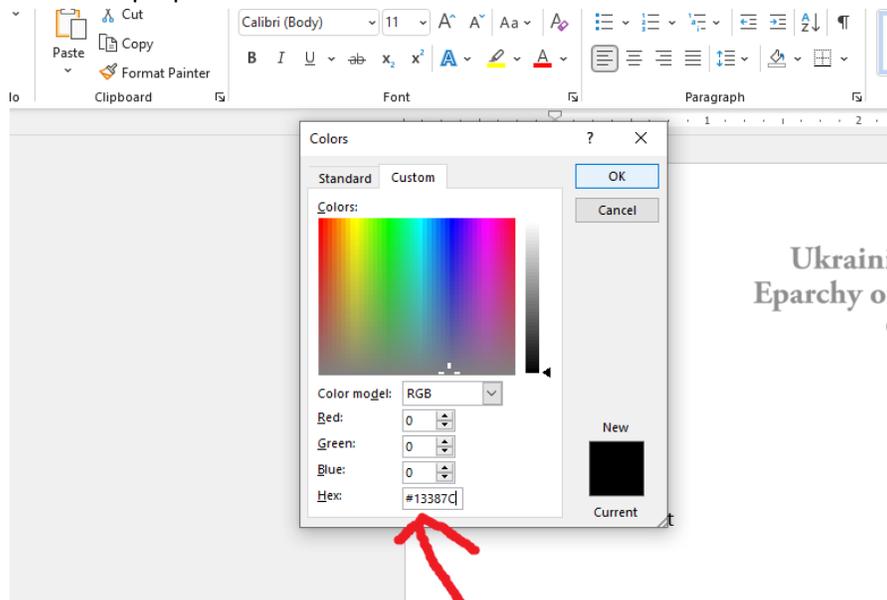
- 1) Highlight the text your wish to change and click the edit text colour icon. Then click on “more colours”.



- 2) Select the “custom” tab in colours.



- 3) Enter the proper Hex code into the box.



4) You will now have the same colour saved in the document under 'recent colours'.

