

Ukrainian Catholic Eparchy
Position Description: Groundskeeper (Cemeteries)

Type of position: <input checked="" type="checkbox"/> Temporary/ Full Time expiry date: TBD	Work duration/hours: 16 weeks at 37.50 hours per week Rate: \$17.00 /hour	Primary Location: Eparchial Pastoral Centre 9645 108 Avenue Edmonton AB Travel: May require travel between cemeteries
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Purpose: Reporting to the Cemeteries Manager support the care of the cemetery grounds at St. Michaels and/or Rosehill Cemeteries

Key Objectives	Responsibilities	
Lawn maintenance	<ul style="list-style-type: none"> • General lawncare of the cemetery grounds • Operating mowers, gas powered trimmers • Light duty landscaping, watering plants, weeding • Light janitorial duties 	
Administration	<ul style="list-style-type: none"> • Assist with administrative duties as required. • 	
Other related duties	<ul style="list-style-type: none"> • Perform other duties as maybe required from time to time 	

Education and Experience:

Dynamic and committed individual that works well in team environments
Excellent oral and written communication skills
Ability to organize and prioritize
Possesses patience, flexibility, adaptability and a sense of humor
Follows all safety site protocols particularly when operating equipment (training will be provided)
Trustworthy, respects confidentiality, makes sound judgments, seeks counsel of others